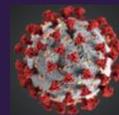




# COVID Secure



Wine School of Excellence is open and offering our students a safe yet fun and interactive learning environment during your time with us. Your safety and wellbeing are of paramount importance to us.

We've assessed and reviewed our operations and would ask you to familiarise yourself and comply with the following to help us ensure that you and your fellow students have a safe and enjoyable learning experience.

---

## Don't take risks with your health

If you're not feeling 100% fit and well, please stay at home. If you have any concerns or feel something coming on, err on the side of caution. Even if you are feeling fine, but you have come into contact with someone with COVID-19 symptoms in the last 14 days, get in touch and we'll transfer you to the next available course.



[Click here](#) to view the current advice from the government.

---

## Take care on your journey to the course

If using public transport, please wear a face covering and sanitise your hands regularly, especially after touching surfaces and before touching your face.



---

## Use of face coverings

We are now asking students to wear a face covering at all times within the course venue, apart from when sitting at their desk/table. This means that all staff and students will need to wear masks in the reception, stairwells, corridors and all other communal parts of the building.



We are aware that some people are not able to wear face masks, so please identify yourself upon arrival at reception if this is the case for you.

# Our COVID-19 Health & Safety Plan

We have summarised below our plan with all the information that you will need for an enjoyable and safe classroom learning experience. This is a continuously evolving situation therefore we'll update these procedures as things change, so be sure to check back here before you set off for your course. If you have any questions that aren't answered here, please feel free to contact us.

## General Procedures



### Social Distancing

- Please adhere to any floor markers and social distancing measures and/or procedures in force in the venue.
- Class sizes have been limited to allow ample space between desks/tables.
- The number of courses being delivered have been carefully managed to ensure that social distancing can be respected in both the classroom and in the common areas.
- During breaktimes, we encourage you to take advantage of the variety of open spaces that are located close to the venue. If you are unable to go outside due to the weather, we'll ask you to stay in the classroom to restrict the number of people moving around/gathering in the corridors, stairwells etc.

### Sanitisation

- Hand sanitiser will be available in every classroom.
- Glassware for tastings will be provided by Wine School of Excellence and washed at high temperatures.
- Where possible, doors and windows will be open to increase fresh air flow.

### Keeping our team safe

- The only people in the classroom will be those integral to the successful running of your course or exam.
- Our employees will undergo regular training on COVID-19 safety and sanitation protocols.
- Appropriate PPE will be provided to anyone who needs it.
- Our team is here to support you, so please feel free to ask any questions throughout your course. All we ask is that you follow social distancing

guidelines when speaking to our staff, particularly before and after sessions when there can be a temptation to gather in larger groups.

## Venue and room by room plan

Wine School of Excellence uses specific venues that have been appropriately vetted and authorised by our senior management team before being registered with WSET (Wine and Spirits Educational Trust). Please adhere to and respect the venue's safety measures (including following social distancing markers, face coverings and so on) for the duration you are on site.

## In the classroom

- Classrooms have been rearranged to meet social distancing guidelines and our class capacities have been adjusted to reflect this. Upon arrival, please choose a desk/table area and take a seat.
- Whilst some courses will have some food sampling, lunches for food and wine pairings will be temporarily suspended.
- In line with the World Health Organisation (WHO), we ask that all students:
  - Use alcohol-based hand rub or soap and water to clean their hands regularly
  - Cover their mouth and nose with a tissue when coughing or sneezing – throw away immediately and wash your hands.
- We ask that you bring your own writing materials (please note for examinations you will need a pencil and rubber).
- We will provide all the glassware for the course/exam (you do not need to bring in your own glasses for any courses or exams).
- We will provide you with an individual disposable spittoon – you'll just need to dispose of your spittoon in one of the bins provided at the end of the session.
- All wine or spirit samples will be poured by your educator, so you won't need to pass bottles between one another.
- We'll display the bottles on a table at the front so that you can take a look at the labels, but we'll ask you not to pick up/handle the bottles.

## How will we keep things fun?

We hope that this plan has reassured you that we'll be providing a safe environment for your course. But we also know that many of you have chosen to study with us purely for the enjoyment of learning in the company of like-minded people, and we really don't want to lose that in amongst all the safety measures.

Don't worry, the wine and spirit samples will be just as delicious, the course content will be just as fresh, and our educators will be keener than ever to share their passion for their subject with a classroom of students.

This will be a new way of doing this for all of us, but we're excited to take on the challenge of making wine and spirits education more enjoyable than ever in a socially distanced world!